



The Town of Fenwick Island

800 Coastal Highway
Fenwick Island DE 19944
302.539.3011 * Fax: 302.539.1305

www.fenwickisland.delaware.gov

APPROVED 11.10.09

Minutes of Planning Commission

October 13, 2009

Present: Winnie Lewis, Susan Klein, Lois Twilley, Phil Craig, Todd Smallwood and Agnes DiPietrantonio

Absent: John Regan, Richard Mais

Members of the Public Present: None

Subject: Comprehensive Plan Implementation

Meeting called to order 2:40 PM by Chair Winnie Lewis.

Approve minutes of 06/09/09 regular meeting

Motion to approve – Susan Klein

Second – Lois Twilley

All in favor to approve minutes. Minutes approved.

Liaison Reports

- Winnie Lewis explained the “liaison” activities and reports. A new “to do” list will be generated for the next meeting at which time members will determine those activities they would like to pursue.
- Lois Twilley – nothing to report
- Susan Klein – Environmental Committee continues to explore ways to offer educational programs to the public. Speaker on 10/21 (Michael Chambers from groSolar); November meeting Dale Clifton on offshore exploration; December on storm water drainage. A lighting ordinance is in C&O; Tree Triage is being evaluated and some trees may be replaced.
- Winnie Lewis reported that the Charter and Ordinance Committee continues to review current law.

Committee Reports and Possible Action

- Winnie Lewis reported that the Cultural and Historic Preservation Sub-committee has completed its evaluation of Old Fenwick Island Days. The Sub-committee is formulating a 3-year plan consistent with its mission statement.
- Winnie Lewis explained the Parks and Recreation Advisory Group. This group will undertake an examination of the town to explore possible open-space use and dwell opportunities. They will provide a draft master plan for the Planning Commission's use to formulate a Master



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Open Space and Recreational Opportunity Plan to be presented to council. Members are: Joyce Chaconas, Bonnie Sheppard, Marilyn Simpler, Gretchen Collins and Dan Heller (town staff). The group will meet once every 2-3 months; Lois Twilley will decide if she is able to serve as liaison to this group.

Discussion and Possible Action

- **Commercial Liaison Committee Comp Plan Implementation Coordination**

Membership had a brief discussion of the commercial community's participation and interaction with Town committees. Members deferred action until the next meeting.

Other Business

- Todd Smallwood has been appointed by Mayor Serio to complete Chris Clark's term (2010).
- Council will address membership on Oct. 23, 2009 (Lewes, Mais and Regan terms expire 2009).

Next Meeting Date

Tuesday November 10, 2009 @2:30 PM.

Public Participation

None

Motion to adjourn – Lois Twilley
Second – Susan Klein
All in favor

Meeting adjourned 3:20 PM

Respectfully submitted,
Winnie Lewis, Chair
Agnes DiPietrantonio TOFI Recorder